

Springport Township Board Meeting December 12th, 2022

Springport Township's regular monthly meeting was called to order at 7:02 pm on December 12th, 2022, by Supervisor Mitchell in the township hall. Board members present were Riehle, Mitchell, Sebastian, and Adams. Guests present were Renea Mohre. Chief Lincoln was also present. The Pledge of Allegiance was recited.

Public Comment: None

County Commissioner: Not present

Approval of Minutes: November 14, 2022 & November 29, 2022

***Sebastian moved to approve the board minutes from November 14, 2022 and November 29, 2022; supported by Adams and the motion passed unanimously.**

TREASURER'S REPORT: A treasurer's report was presented. Account balances are as follows. Riehle mentioned that she is still working on getting balanced with the treasurer's office but these amounts are balanced with the bank.

General Fund- \$665,702.52

Tax Account- \$10,518.17

Police Account- \$245,330.93

Fire Operating- \$257,855.10

Fire Equipment- \$37,321.62

Trust & Agency- \$511.04

***Sebastian motioned to accept the treasurer's report pending audit; supported by Mitchell and the motion passed unanimously.**

Police Report: Chief Lincoln reported on November stats. Discussion took place. Stats are available upon request.

COMMITTEE REPORT:

Road Report: Holes have been patched in Pope Church Road.

Fire Board: Next meeting will be 12/19/22 at 7:00pm

Sebastian questioned Riehle on why the quarterly fire invoice was so high, Riehle provided Sebastian with the documents that came with the invoice. Mitchell stated that the December invoice is always the highest.

***A motion was made by Sebastian to request an itemized statement from the Fireboard for review before releasing the check, supported by Adams and the motion passed.**

SUPERVISOR REPORT: Board of Review is 12/14/2022 at 10:00am; disputing invoice from Region 2 as we believe an incorrect population count was used when creating the invoice.

ASSESSING REPORT: Lisa Hendges is working in the office preparing for the Board of Review. A colleague of hers is working on field work in the township.

UNFINISHED BUSINESS:

- New municipal building update - Land update- Riehle, Mitchell and Chief Lincoln checked out the vacant hardware store that is for sale for consideration. The building is in poor condition and would cost too much to renovate for it to be financially beneficial.
- Solar Ordinance- Mitchell presented a solar ordinance for review. There were a few areas that needed to be corrected with Springport Township instead of a different township listed. Riehle will get the ordinance prepared and published in the Springport Signal.

***A motion was made by Sebastian to adopt Ordinance 43 Solar Energy Ordinance with corrections; supported by Adams and the motion passed unanimously.**

- MERS- Riehle presented the MERS agreement and resolution with the board; discussion took place. Riehle will fill out and return the MERS paperwork.

***Sebastian moved to approve the Municipal Employees' Retirement System agreement as presented; supported by Adams and the motion passed unanimously.**

***Sebastian moved to approve the Municipal Employees' Retirement System Resolution as presented; supported by Adams and the motion passed unanimously.**

NEW BUSINESS:

- Appoint Planning Commission-

***Sebastian moved to approve Mitchell to appoint Planning Commission members as needed; supported by Adams and the motion passed unanimously.**

- Appoint Land Division

***Sebastian moved to approve Mitchell to appoint Land Commission members as needed; supported by Adams and the motion passed unanimously.**

- Zoning Board of Appeals

***Sebastian moved to approve Mitchell to appoint Zoning Board of Appeals members as needed; supported by Adams and the motion passed unanimously**

- Board of Review

***Sebastian moved to approve Mitchell to appoint Board of Review members as needed; supported by Adams and the motion passed unanimously**

- Treasurer & Trustee Position- Admas submitted a letter requesting a salary reduction to \$200 per meeting. The deputy treasurer and administrative assistant are taking care of the day-to-day tasks of the treasurer's office.

***A motion was made by Sebastian to accept the salary reduction request from Adams; supported by Mitchell and the motion passed unanimously.**

- Bonus

***A motion was made by Sebastian to issue a bonus to Chief Lincoln with a net pay of \$1000.00 and Officer Williams with a net pay of \$500.00; supported by Adams and the motion passed unanimously.**

- Insurance - Riehle explained that the Insurance bill from Decker Agency came back higher than what was expected. Riehle will try to shop around in the new year.

Budget Amendments:

101-253-704-000 - Treasurer Deputy Salary - increase by \$6000.00 from Fund Balance

101-253-730-000 - Treasurer Postage - Increase by \$100.00

101-253-900-000 - Treasurer Printing & Publishing - Increase by \$350.00

101-253-727-000 - Treasurer Office Supplies - decrease \$450.00

101-265-965-000 - Insurance - Increase by \$1,179.00

101-901-970-262 - Equipment - Decrease by \$1179.00

207-301-969-000 - Insurance - Increase by \$672.00

207-301-727-000 - Office Supplies - Decrease by \$672.00

***Sebastian motioned to approve the budget amendments as suggested; motion supported by Adams and the motion passed. Roll call vote: Yes- Sebastian, Mitchell, Riehle, and Adams**

APPROVAL OF POST AUDIT BILLS: General Fund \$4,978.17; Fire N/A; Police \$10,474.14

Total Post Audit Bills: \$15,452.31

APPROVAL OF BILLS: General Fund \$18,070.02 Fire \$25,925.00; Police \$17,165.14

Total Current Bills: \$61,160.16

***Sebastian moved to pay the post-audit bills in the amount of \$15,452.31; motion supported by Adams and it passed unanimously. Roll call vote: Yes- Sebastian, Mitchell, Riehle, and Adams.**

***Sebastian moved to pay current bills in the amount of \$61,160.16, motion supported by Adams and it passed unanimously. Roll call vote: Yes- Sebastian, Mitchell, Riehle, Adams.**

BOARD MEMBER COMMENTS:

- Sebastian mentioned that we would be receiving an invoice from WRM Builders for around \$400.00 for the installation of the motion light by the police fuel tanks.
- Adams requested to attend a New Elected Officials training on 12/16/22, cost is \$175.

***Sebastian motioned to pay \$175 for Adams to attend New Elected Officials training on 12/16/22; Riehle supported and the motion passed unanimously.**

ADJOURNMENT:

***Sebastian motioned to adjourn the meeting at 9:14pm; supported by Adams and the motion passed unanimously.**

Jackie Riehle

Springport Township Clerk

